

Eddie Baza Calvo Governor

Ray Tenorio Lieutenant Governor Paula M. Blas Director

# INVESTMENT COMMITTEE MEETING DEFINED CONTRIBUTION PLAN

Monday, December 15, 2014 Retirement Fund Conference Room

# MINUTES

#### I. CALL TO ORDER

The Retirement Fund Investment Committee Meeting was called to order at 2:15 p.m. Monday, December 15, 2014, in the Retirement Fund Conference Room. Investment Committee Chairman Wilfred P. Leon Guerrero officiated.

#### **Board of Trustees Present:**

Wilfred P. Leon Guerrero, Chairman Gerard A. Cruz, Vice Chairman Joe T. San Agustin, Ex Officio

#### **Staff Present:**

Paula Blas, Director Diana Bernardo, Controller Trustees:

Joe T. San Agustin Chairman

Wilfred P. Leon Guerrero,Ed.D. Vice-Chairman Investment Committee, Chairman

Antolina S. Leon Guerrero Secretary

Gerard A. Cruz Treasurer Audit & Operations Committee, Chairman

Katherine T.E. Taitano Trustee

Anthony C. Blaz Trustee

David M. O'Brien

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### II. ACTION ITEMS

- 1. November 20, 2014 Regular Investment Committee Meeting Minutes
- 2. October 30, 2014 Due Diligence Meeting for the Quarter Ended September 30, 2014 Minutes

Committee Vice Chairman Gerard Cruz, seconded by Committee Chairman Wilfred Leon Guerrero, moved to approve the Minutes of the November 20, 2014 Regular Investment Committee Meeting, subject to technical corrections; and to table the Minutes of the October 30, 2014 Due Diligence Meeting. Without objection, the motion unanimously passed.

#### III. OPEN ITEMS

None

#### IV. NEW BUSINESS

None

#### V. INFORMATIONAL ITEMS

1. 5-Year Plan

Committee Chairman Leon Guerrero stated that Director Paula Blas will issue a Request of Interest (ROI) for the custodian bank and investment advisors. Committee Chairman Leon Guerrero further stated that Director Blas will prepare a board resolution regarding the review of the custodial bank and investment advisors.

#### VI. OPEN DISCUSSION

None

## VII. CORRESPONDENCE

None

#### VIII. ANNOUNCEMENTS

1. Next Due Diligence Meeting: January 29, 2015

Committee Chairman Leon Guerrero informed the Committee members that the next Quarterly Performance meeting is scheduled for January 29, 2015.

## IX. ADJOURNMENT

There being no further business before the Investment Committee, a motion was made by Committee Vice Chairman Gerard Cruz, seconded by Committee Chairman Wilfred Leon Guerrero, to adjourn the meeting at 2:20 p.m. Without objection, the motion unanimously passed.

Respectfully submitted,

JACKIE M. BLAS Recording Secretary **AFFIRMED:** 

WILFRED P. LEON GUERRERO, Ed.D.

**Investment Committee Chairman**